

**MINUTES OF THE METROPOLITAN ENTERTAINMENT & CONVENTION
AUTHORITY BOARD OF DIRECTORS MEETING – DECEMBER 2, 2020**

A meeting of the Board of Directors of the Metropolitan Entertainment & Convention Authority (“MECA”), a Nebraska nonprofit corporation, was virtually called to order by Chairwoman Diane Duren at 1:18 p.m. on December 2, 2020.

Roll Call:

Present and participating via teleconference were: Chairwoman Diane Duren, Mr. Thomas Warren, Ms. Susie Buffett, Mr. Tom Kelley and Mr. Jay Noddle.

As a reminder, during the continuing pandemic, both the City and State had waived applicability of the ‘public meeting’ requirements that would otherwise apply, and therefore all Board members who were attending the meeting by telephone were eligible to participate.

Proof of Publication:

Notice of the meeting was published in *The Daily Record* on November 26, 2020, and in the *Omaha World-Herald* on November 26, 2020.

Approval of Minutes:

Mr. Noddle moved for approval of the minutes of the October 13, 2020, MECA Board Meeting, seconded by Mr. Warren.

Motion carried: 5-0.

President/CEO Report:

Mr. Roger Dixon stated MECA has met with Creighton University to discuss extending the agreement for the baseball program at TD Ameritrade Park Omaha (TDAPO). The first amendment to that agreement has been completed, effectively extending the agreement for another five years.

Other Business:

Convention Center Sales & Marketing Update

Ms. Denise Niebrugge stated that there are currently 47 events on the books, utilizing 109 event days for 2021. Since the October 13, 2020 Board meeting, 12 events and over 5,900 hotel room nights have been added for the next five years. In addition, 9 license agreements have been signed.

There are still numerous cancellations as people continue to be fearful of the COVID-19 pandemic. Ms. Niebrugge added that future meetings are scheduling into 2021 and beyond, but as for now consumer confidence for conventions is not there yet.

Corporate Sales & Marketing Update

Mr. Tom O’Gorman reported that there are 222 club seat agreements up for renewal at TD Ameritrade Park Omaha. As expected, November’s renewal rate was higher than October. The

last cycle of renewals are located behind home plate so it is believed most of those will renew. A determination will be made after the first of the year on what seats are available for new contracts.

The National Collegiate Athletic Association (NCAA) Volleyball Tournament continues to review options for First and Second Round locations. MECA is looking forward to hosting the championship in April.

Operations and Technology Update

Mr. Kevin Raymond reported focus continues preparing CHI Health Center Omaha (CHIHCO) for basketball. Although there are very few games in December, and fans consisted of families of the players, it has given CHIHCO the ability to start out slow on the implementation of sanitizing protocols and entry procedures. Additional signage was created, and more hand sanitizers have been placed on the concourse level as well. Touchless thermometers mounted on a stand were secured last week; these machines help ensure social distancing of temperature takers with staff, vendors and guests.

Mr. Raymond commended the operations staff's flexibility during an extremely fluid last period with Creighton adding games and practice times over the holiday weekend. Everyone is excited to have events going on in the arena again.

Work has been completed for the repair of prior flood damage to the sewage drain in the back of CHIHCO.

Renovation of the new hospitality room located on the street level at TD Ameritrade Park Omaha for the College World Series (CWS), is nearing completion.

Levy Food and Beverage Update

Ms. Chris VanDorn reported since the last Board of Director meeting on October 13, Levy has had the opportunity to open concessions for three events. The opportunity to open even in a limited capacity has been great as new policies and procedures are implemented. These locations are being staffed with the management team, which enables the team to make any needed changes in plans in real time. Changes include back of house food production, menu packaging, signage needs, and even changes to the frequency of sanitizing schedules and menu updates. Levy will also be testing a complete mobile ordering platform with plans to implement when guests return to the building. This program allows guests to order food and beverage from their mobile device. Once the order is ready, guests will receive a notification instructing the designated areas on the concourse for pick up. This will be available to all guests in the building.

Ms. VanDorn announced the building has continued to support the Salvation Army's Project Santa gift drive for 11 consecutive years, and this year was no different even with the novel coronavirus (COVID-19) health crisis. The Salvation Army explained there is a greater need this year due to

all the challenges seen in 2020. Ms. VanDorn noted a tremendous amount of support was received from everyone in the building and gifts will be delivered tomorrow to the Open Door Mission.

Committee Updates:

Internal Governance Committee

Mr. Tom Kelley reported that the Internal Governance Committee met via teleconference on Monday, December 1, 2020, at MECA's offices. In attendance were Chairwoman Duren, Mr. Bob Freeman, Mr. Kelley, Mr. Roger Dixon, Ms. Diane Mills, and Mr. Stephen Curtis, City of Omaha Finance Director.

The Committee reviewed the September and October 2020 Financial Statements which were disappointing due to the pandemic and public health measures. After overviews from and discussions with Ms. Mills, the Committee found the report to be consistent with standard MECA accounting practices. Mr. Kelley noted that MECA continues to curtail expenses while relying on capital reserves.

The Committee discussed potential revenue recognition adjustments related to suite seat licenses and advertiser revenue. Those discussions are legal and contractual in nature and will be discussed in Executive Session.

In addition, the Committee addressed an opportunity to secure CARES Act funding administered through the State of Nebraska which is a positive development. Eligible costs and/or lost revenues are being reviewed with more clarity coming by the end of the year.

Real Estate Committee

Mr. Jay Noddle reported construction on Kiewit's Headquarters is nearing completion and move in will begin within the next three weeks. It should be fully occupied and operational during the month of January. The offsite road work improvements around that area are almost complete as well. The Committee continues to work with the Omaha Public Works Department and Mayor Jean Stothert's office on the truck route.

Contract Approvals:

Chairwoman Duren indicated there is one contract requiring Board approval.

Benefit Administrative Services and American Fidelity

RESOLVED, that the Agreement between MECA and Benefit Administrative Services and American Fidelity for health insurance, as set out on the attached summary, is hereby approved, and Roger Dixon as President/CEO is authorized on behalf of MECA to execute the Agreement following its finalization in a form reasonably approved by counsel.

Chairwoman Duren invited public and Board comment and asked for a motion.

Moved by Ms. Buffett seconded by Mr. Noddle.

Motion carried: 5-0

Next Board Meeting

The next Board of Directors Meeting is scheduled for Wednesday, January 13, 2020, at 1:00 p.m. in the MECA Board Room.

Executive Session

Chairwoman Duren stated the time is 1:33 p.m. and invited a Motion to enter into closed Executive Session for purposes of discussing personnel, real estate and potential claims matters.

A Motion to go into Executive Session for these specified purposes was made by Mr. Kelley, seconded by Ms. Buffett.

Motion carried: 5-0.

Adjournment

At 1:59 p.m. a motion was made to come out of Executive Session, and to adjourn, made by Mr. Kelley, seconded by Mr. Noddle.

Motion carried: 5-0

Adjournment 1:59 p.m.