



Health & Safety Planning

CHI Health Center Omaha Convention Center

In the interest of our guests, clients and employee's wellbeing – CHI Health Center Omaha is implementing Centers for Disease Control (CDC) recommended health and safety measures designed to provide hygienic safeguards throughout the facility. This will include thorough cleaning procedures with the latest sanitation technology, along with specified food safety standards and social distancing practices.

CHI Health Center Omaha continues to monitor the evolving developments from the Nebraska state government and Douglas County Health Department and will incorporate their guidance where applicable.

We are committed to guest safety and have outlined the steps being taken in response to the COVID-19 pandemic below.

- **Social Distancing:** Meeting room configurations at CHI Health Center Omaha will utilize social distancing guidance from the Nebraska Governor's office. Your event coordinator has the ability to design layout diagrams for your specific group size in consideration of the state's current gathering restrictions. The number of guests seated at each table and within each room will be limited. Distancing at any food or beverage stations must be maintained. Additional staffing maybe necessary to help enforce social distancing guidelines.
- **Gathering Size Restrictions:** Please consult with your event coordinator to understand Nebraska's latest gathering size restrictions and whether this impacts your event.
- **Hand Sanitizer:** Hand sanitizing dispensers are placed at guest and employee entrances as well as throughout the facility. Additionally, both visitors and staff members are outwardly encouraged to carry personal sanitizers.
- **Face Masks:** Per mandate from the City of Omaha, face masks are required to enter this facility. Additionally, as recommended by the CDC, public-facing CHI Health Center Omaha event staff members are required to wear face masks and gloves throughout their shift. This is subject to change based on state or county health directives.
- **Staffing Precautions:** Public-facing event staff members are required to wear personal protective equipment to include face masks and gloves and must use a designated entrance for contactless temperature screenings. If an employee is found to have a fever, they will not be permitted to work. Attendants will be placed at locations such as elevators and escalators to help ensure capacity limitations and social distancing.
- **Enhanced Cleaning & Sanitation:** CHI Health Center Omaha is staffing additional custodial crews before, during and after events who routinely use disinfectant for daily cleaning procedures. Cleaning solution with claimed effectiveness against coronavirus is in regular use throughout the building, and each room is methodically sanitized after use. Areas of frequent human contact (restrooms, hard surfaces, doorknobs) are cleaned multiple times a day.
- **Clorox Total 360:** The state-of-the-art Clorox Total 360 system utilizes electrostatic technology and non-bleach Clorox products for an innovative surface treatment with the capability to clean even the hardest to reach places. According to Clorox, Total 360 is designed to reach all parts of a room (and any surfaces

within). We utilize this cutting-edge technology for cleaning efforts throughout our facility.

- **Guest Signage:** There are reminders posted throughout the building to encourage social distancing, to avoid handshaking or touching one's face.
- **Virtual Meeting Planning:** Please ask your event coordinator how J&S Audiovisual can assist with streaming services.
- **Food & Beverage (F&B):** Levy, our exclusive in-house food services provider, has modified front and back of house procedures in consideration of best safety practices. Levy is continuously monitoring CDC, OSHA, Federal and State requirements and will revise procedures where applicable based on their guidance.

Best F&B Health & Safety Practices:

- Prior to the start of any shift, team members participate in pre-screening efforts such as temperature checks and symptoms assessment consistent with COVID-19;
- Team members engage in mandatory COVID-19 internal safety training with proof of completion;
- Personal hygiene importance is stressed to all staff members, including reminders for proper handwashing, sneeze and cough covering etiquette;
- Sanitizing stations are available for employee use;
- All staff wear personal protective equipment such as masks and gloves, face shields when applicable;
- Equipment is sanitized before and after use, all food contact surfaces are sanitized every 30 minutes throughout an event;
- Common touchpoints are sanitized with increased frequency;
- Work areas have been redesigned to maximize social distancing;
- In general, menus are engineered with best health and safety practices in mind;
- Buffet service, self-serve condiment stations and refill options are temporarily unavailable;
- Modified disposable packaging in use where applicable;
- Floor markers will help indicate spacing for guests at concession lines;
- Plexiglass dividers installed at permanent concession counters;
- Selected registers closed to encourage social distancing;
- Preparation procedures modified to reduce touchpoints;
- Exploration of cash-free environment – all major debit and credit cards accepted for payment;

**All initiatives are subject to evolving CDC and public health regulations.*

**This document may be updated with any change in Levy's procedures.*

Shared Audiovisual Equipment

J&S Audiovisual, the in-house AV services provider at CHI Health Center Omaha, is committed to the highest cleaning standards – and has authored the following protocols based on guidance from the CDC, OSHA, local municipalities and building management.

- **Social Distancing:** During meeting setup and throughout an event, J&S Audiovisual staff members will practice recommended social distancing protocols; technician tables must maintain six feet between operators.
- **Staffing Precautions:** Like all other CHI Health Center Omaha staff members, J&S Audiovisual employees will wear personal protective equipment to include face masks and gloves during interactions with guests. They will be subject to temperature screenings before building entrance and are also required to follow routine handwashing etiquette from the CDC.

- **Equipment:** All equipment will be disinfected upon delivery to meeting rooms and again at the conclusion of an event, before returning to storage. Devices utilized by presenters or technicians will be sanitized between uses. High touch surfaces within equipment storage areas will be thoroughly cleaned at the start and end of each shift.
- **Cleaning Products:** J&S Audiovisual will utilize cleaning products that meet CDC requirements for effectiveness against viruses.

**All implemented measures will adhere to attached Nebraska Department of Health and Human Services (DHHS) guidelines.*